

Volunteer Responsibilities

Position: Team Banquet

Volunteer:

Location:

To-do list:

- 1. Secure location (Ceasars Brookdale)**
- 2. Secure DJ**
- 3. Advise Mike of date for web site**
- 4. Prepare invitation and information on how to sign up**
- 5. Determine total cost per person and assist in coming up with cost for non-swimmers**
- 6. Distribute information and promote event**
- 7. Plan menu, decorations, timeline etc.**

Job Description & Responsibilities:

Plan a great party and make sure everyone comes. Collect funds for event!