

## Volunteer Responsibilities

**Position: School Reps**

**Volunteer:**

**Location:**

**To-do list:**

1. Get school contact information for flyer distribution and approval
2. Get information to request facility use
3. Find out how to get on the morning announcements
4. Find out what schools our swimmers go to
5. Recruit other volunteers for information distribution and sorting.

**Job Description & Responsibilities:**

You will be in charge of arranging for and getting approvals for facility use and information distribution within your school district to promote swim team and help spread the word about our great program. Typically flyers will be sent to the printer and you will pick them up and arrange for sorting and distribution to the schools. We also think that our swimmers' special accomplishments should be recognized if possible on morning announcements.