

## Volunteer Responsibilities

**Position: Parents Night Out**

**Volunteer:**

**Location:**

**To-do list:**

1. Arrange location, menu & cost
2. Prepare flyer and email to send to team, include event information and sign up information
3. Ask Mike to add to calendar
4. Make sure parent liaisons remind parents at practice/meets
5. Collect money prior to event, arrange deposit and check for event

**Job Description & Responsibilities:**

You will arrange a fun night out and promote it to attract a large number of parents. The event should be affordable to most families if possible and if you can offer different costs (ie: maybe some won't want to join us for dinner but would want to come for socializing or drinks)

I have spoke with Danielle Jordan (Penelope's Mom) about doing a murder mystery dinner for the team that could also act as a fundraiser. She would donate her services. And I also talked to Sycamore Grill about a \$25pp buffet to make the cost \$30 per person for a fun night with entertainment. You might want to see if she would still do this as we spoke about it in the summer.